FAQ on the EU Deforestation Regulation (EUDR)

1. Beyers Koffie's roles and responsibilities under EUDR

- **What are our company's roles and responsibilities under EUDR?**

Under the EU Deforestation Regulation (EUDR), Regulation (EU) 2023/1115, we act in two capacities: as an **Upstream Operator (importer)** and as a **First Downstream Operator.**

When importing green coffee from outside the EU and placing it on the EU market, we are responsible for fulfilling the applicable due diligence requirements, including the submission of a Due Diligence Statement (DDS), in accordance with the regulation.

We subsequently roast and process the imported green coffee at our facilities, changing its classification from unroasted to roasted coffee. As both products fall under the same Annex I heading of the EUDR, this processing does not, in itself, require a new DDS. As the First Downstream Operator, we retain the relevant DDS reference information and fulfill the applicable record-keeping obligations. Under the European Commission's guidance, Beyers Koffie is not required to pass the DDS reference number on to its downstream customers.

- **How are we organizing our EUDR process internally?**

At Beyers Koffie, we manage our EUDR due diligence process through the Osapiens platform, which provides a centralized and structured system for managing relevant documentation, risk assessments, traceability data and DDS reference information.

- **How are we ensuring that the coffee products we supply to you are EUDR compliant?**

Every lot of coffee we source undergoes the required due diligence before it enters production. This includes verifying the origin, carrying out a risk assessment, and obtaining a DDS reference number through the TRACES system, managed by the European Union. We record and retain all our documentation in Osapiens.

- **How are we working with our suppliers to support our EUDR process?**

As we rely on the data our green coffee suppliers provide, we are in constant communication with them on EUDR. In most cases, green coffee comes from within the Sucafina Group, which Beyers Koffie is part of. Whether from Sucafina directly or another green coffee supplier, we request geolocation coordinates and farm maps/polygons for each purchase order. In addition, we request yearly documentation that proves compliance with the local laws of the country of production, including land-use rights, environmental protections, and local labor and human rights regulations. Altogether, this data forms the foundation of our risk assessment and is also part of our contracts with suppliers.

- **How do we manage and maintain our EUDR-related documentation?**

All relevant documentation, including DDS reference numbers and supporting data, is retained in our system according to our regulatory obligations. We can trace the coffee used in any final product back to DDS reference number(s) and therefore also back to its source.

Regarding legality, Beyers Koffie's Sustainability & Compliance Officer manually verifies that the supplied documentation proves compliance with the local laws of the country of production, including land-use rights, environmental protections, and local labor and human rights regulations. We request this documentation from Beyers Koffie suppliers annually to ensure ongoing compliance with local legislation.

2. Traceability and documentation of our coffee

- **How do we ensure traceability of the coffee we source and supply to you?**

Each coffee lot is traceable from the green coffee supplier through to the final roasted product. We record and retain the geolocation and origin data provided by our suppliers, as well as the final DDS reference number(s) linked to each final product.

- **What information about the origin of the coffee in your products does Beyers Koffie have available?**

We can provide origin information at the individual coffee lot level, including the country of origin and the geolocation data submitted as part of its due diligence process.

Each finished product is linked to one or more Due Diligence Statement (DDS) reference numbers, which are retained on the Osapiens platform and in BK's internal systems. The associated information includes the company name, address and EORI number, as well as detailed product descriptions, trade names, HS codes and quantities. In addition, the available data supports end-to-end supply chain traceability by linking upstream DDS identifiers, production timeframes and precise geographical information, including the geolocation coordinates of the plots of land where the coffee was produced or harvested.

- **How do we manage traceability when multiple coffee origins are used in a blend?**

Blends often contain coffee from different origins and therefore carry several DDS reference numbers. We track this at lot level, so we can identify exactly which origins and DDS references are in any given blend.

- **How do we handle requests for additional information or supporting documents?**

We review each request against our records and provide the available traceability and origin information for the relevant lots. Please note that this may take some time, as a product-specific traceability exercise can require additional resources.

3. Green Coffee Supplier Collaboration

- **Which platform do we use to manage EUDR-related information and communication?**

We work with Osapiens to manage the collection and exchange of EUDR-related information. We will communicate with you and request the necessary information through the Osapiens Supplier Portal.

- **How do I get started with the Osapiens Supplier Portal?**

Once you receive your invitation, you can set up your account and access the supplier portal.

Please refer to Beyers Koffie Supplier User Guide, which was shared with you if you supply green coffee to us. It explains the onboarding process step by step.

We kindly ask you to read the guide carefully and follow the instructions provided to ensure a smooth onboarding process. If you would like to receive it again, please do reach out to our Sustainability & Compliance Officer, Fabian Richter.

- **What information and documentation do we need to provide to Beyers Koffie?**

To support our EUDR compliance process, we will request the following information and documentation through the Osapiens Supplier Portal:

  - Beyers Koffie [EUDR] General Onboarding Questionnaire: Covers general company information, your EUDR compliance procedures and risk management mechanisms. This questionnaire is valid for 36 months.
  - Beyers Koffie [EUDR] High Risk Questionnaire: Focuses on specific high-risk areas and compliance risks identified in relation to the green coffee supply chain and, in particular, the countries of production. This questionnaire must be completed annually.
  - Geolocation files: Geolocation information for the plots of land where the coffee was produced, submitted per purchase order (contract).
  - Compliance statement: Confirmation of the deforestation-free status of the coffee covered by the respective purchase order/batch.

- **Can multiple people from our organization access the Osapiens Supplier Portal?**

Yes. If you would like additional colleagues to have access to the Osapiens Supplier Portal, you can add them as additional users on the platform directly.

- **Who should we contact if we have questions about the process or the requested information and documentation?**

Please do get in touch with our Sustainability & Compliance Officer, Fabian Richter, at Fabian.Richter@beyers.eu

4. Customers Collaboration

- **What EUDR-related documentation can we provide to you in case it is needed?**

We can provide origin and traceability information for the coffee in your products, including the DDS reference number behind each lot. Moreover, Beyers Koffie has an internal EUDR Due Diligence Plan that outlines its roles and responsibilities, as well as its risk assessment and mitigation procedures under EUDR.

* Please note that as a Downstream Operator, we are not required to forward the DDS reference number to our downstream operator on an ongoing basis. At the same time, you are not required to receive, retain, or transmit them in your business with us.

- **What can you expect from us as your coffee supplier regarding EUDR?**

You can expect that all coffee we supply is EUDR-compliant, that we maintain full traceability of the coffee in your products, and that we respond to your EUDR-related requests clearly and in good time.

- **What happens if non-compliance is detected in the coffee supply chain?**

In the event of potential non-compliance, Beyers Koffie's Sustainability & Compliance Officer will coordinate the assessment and handling of the situation, including any necessary communication with affected customers and the implementation of appropriate measures to ensure that non-compliant coffee is not placed on or made available on the EU market.

We promptly notify the Competent Authorities and our downstream customers upon becoming aware of any information suggesting that a product we have placed on or made available to the market may be at risk of non-compliance with the EUDR. We ensure the continued supply of your coffee products.

- **What information might we need from you to support our process?**

For our coffee to be EUDR-compliant, we do not need any further information from your side as a customer.

- **Who can you contact within our company for EUDR-related questions?**

If you have questions, comments, or any uncertainty, please contact our Sustainability & Compliance Officer, Fabian Richter.

- **How will we communicate relevant updates regarding our EUDR process?**

We will keep you informed of any relevant updates via email.

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